



## Accelerate Your Success and Reduce IT Burden with Accero On-Demand PLUS™

***Accero's team of experts provide services to help you get more value out of your Accero On-Demand subscription***

With an average of more than 15 years of industry experience, our On-Demand Services consultants provide comprehensive business process and technical assistance—from payroll processing to open enrollment to year-end processing and customer reporting – our On-Demand PLUS services will help you optimize your Accero On-Demand subscription service. You simply choose the services you need, when you need them. Services can be provided on an ad-hoc basis or as part of your standard payroll or HR processing, adding even more value to your On-Demand subscription.

### Accero On-Demand PLUS™

Payroll and HR can be some of the most complex and time consuming functions in an organization. Whether you have recently downsized, need resource backup due to an extended leave or are simply looking for more cost effective and efficient ways to manage your payroll, you can leverage On-Demand PLUS HR and payroll services to help you improve your HR and payroll processes while reducing the hours your staff spends on manual tasks.

- **Check printing and distribution**

Accero can print or mail checks and direct deposit advices to individuals' homes or corporate locations.

- **Payroll reporting**

Accero offers advanced reporting that allows flexible report creation with prompts, picklists, filters, grouping, sorting and formatting capabilities.

- **Tax preparation and filing**

Through our partnership with MasterTax™, Accero offers payroll tax process management with EFT and check payment files, automatic

balancing of deposits to liabilities, agency approved paper, online, and magnetic media tax returns and much more.

- **3rd party data transmissions**

Accero can set up automated, secure, electronic data transmissions delivered to and received from 3rd party vendors. Our operations teams can also verify successful transmission of critical ACH or other data files, so that your payroll teams can focus on employee relations, while we take care of your data transmissions.

- **Media creation**

Accero can create media with your payroll reports and data, as well as take care of the distribution.

- **Off-cycle payroll runs**

At your request, Accero provides ad-hoc processing for bonus pay runs, adjustment runs, test runs and preliminary runs. Our On-Demand teams will work with you on requirements and perform the off-cycle run when you need it.

- **Year-end processing**

Accero creates, maintains and processes Year-end test environments for generating W2 or T4 data files printing and distribution. We also store, maintain and backup previous Year-end data for research.

- **W-2 / T-4 printing and distribution**

Accero will print and distribute W2s and T4, which includes management, ordering and distribution.

- **Open enrollment support**

Accero On-Demand allows organizations to configure benefits plans and for employees to enroll

in online benefits. During open enrollment periods, Accero's teams offer ad-hoc and scheduled open enrollment set up and processing services so that your HR department can focus on employees.

- **HR compliance and reporting**

Accero provides On-Demand HR functionality to help you manage compliance including EEO reporting, New Hire reporting, HIPAA, Cobra notifications, and more.

## System Management

One of the many challenges an IT department faces is how to drive business forward, while keeping costs low. Putting systems in place to streamline business also means more time and cost associated with daily maintenance. With Accero On-Demand PLUS services, we can take on some of that burden and help you focus on more strategic initiatives.

- **System audit**

Accero provides robust reporting that can provide payroll balancing and detailed audits.

- **Custom reporting**

Accero can create and program customized detailed reporting that can be scheduled, automated and/or electronically transferred to third parties at a client's request.

- **Testing**

Accero creates and maintains test environments for quarterly and Year-end processing, as well as ad-hoc or ongoing testing. Accero also processes test runs and provides reports.

- **3rd party interface support and maintenance**

Accero can manage all of your third party transmissions from report creation to third party distribution and finally processing confirmation.

In addition, our On-Demand PLUS services can also include disaster recovery, backup, data retention and more.

Let Accero's team of experts do the work so your staff can focus on strategic things that affect your organization's bottom line.

**Contact us today to find out more! Call 800.429.2674 or email [sales@accero.com](mailto:sales@accero.com)**

## Use your IT resources where you really need them

Accero's team of experts will add more value to your On-Demand subscription with On-Demand PLUS services such as:

- Check printing and distribution
- Tax filing
- Year-end processing
- Systems Audit
- Custom reporting
- Testing
- And much more...

## Accero Cyborg...Your Trusted Source for Over 35 Years

*Accero delivers high-performance, best-fit solutions for HR and payroll processes to more than 200 customers, across multiple vertical markets. These customizable solutions streamline processes to make enterprises more efficient.*

**ACCERO**<sup>®</sup>  
— FORMERLY CYBORG SYSTEMS —