

# Accero Cyborg Self Service™ - Real-time Access to Employee Data—Anytime, Anywhere

## Three Product Choices...Everybody Wins!

Accero Cyborg Self Service (formerly Interactive Workforce) delivers three easy-to-use, integrated Self Service modules: Accero Employee Self Service (ESS), Accero Manager Self Service (MSS) and Accero Benefits Self Service (BSS).

ESS dramatically reduces the burden on HR administrators by allowing employees to access and update their own HR information. BSS streamlines the benefits process by empowering employees to make their own enrollment selections electronically. MSS gives front-line managers the ability to make key staffing decisions based on real-time data.

**There are so many reasons to love these products. Here are a few of our favorites:**

### Accero Employee Self Service (ESS):

#### EMPLOYEES

- View and update personal data at anytime, anywhere
- View current and historical pay information
- Manage direct deposit data
- View and print forms required by the government or HR department
- View time off balances
- Request time off
- View and update competencies
- View and Print current and historical copy of W-2, T4 and Relevés

#### EMPLOYERS

- Access to more current employee information
- Employees enter their own data – reducing administrative overhead
- More cost effective and efficient information distribution
- More cost effective and efficient pay statement distribution
- More complete information on the online Pay Advice reduces burden on Payroll staff

### Accero Manager Self Service (MSS):

#### MANAGERS:

- Instant access to subordinates' Time Off balances
- Instant access to subordinates' personnel data like home and cell phone numbers
- Instant access to subordinates' work data like hired date, last and next review

- View subordinates' skills, education, memberships and experiences
- View subordinates' planned time off for better project management

### Accero Benefits Self Service (BSS):

#### EMPLOYEES

- Access to current benefit enrollments
- Access to current beneficiaries
- Online enrollment in health and welfare benefits plans
- Online access to update current benefits enrollment due to life events

#### EMPLOYERS

- Access to more current employee information; access to information minimizes calls to Benefits Administrator
- Easier, more accurate benefits enrollment
- Significant Reduction in printing and paper handling costs

Accero Cyborg Self Service modules extend the power, security and reliability of the Cyborg Solution into the hands of your employees and managers. Leveraging the accessibility of the web, and automating manual, time-intensive tasks, Accero Cyborg Self Service not only saves time and money for your organization, but improves your employees' HR and Payroll experience.

**Contact your sales representative today to find out more! 1-800-429-2674**

